

Request for Quotation

Please quote hereunder your company's lowest price/offer including detailed price per unit/item and submit this on or before **June 21, 2022**, by email at r5.field1@ntc.gov.ph or hand carried placed in sealed envelope to NTC RV, Government Center, Rawis, Legazpi City, Albay for the delivery and installation of Furniture and Fixtures with the following specifications:

Item no.	Item Description	Qty	UOM
1	Modular Partition for 11 staff, L-type, fabric covering (see attached document marked as "ANNEX A")	1	lot
2	Electrical installation for the modular partition, two pcs 2-gang outlet for each modular partition	1	Lot
3	Mobile Pedestal, full welded construction with ball bearing mech., special powder coated finish, color-to be determined later	11	Pc
4	Conference Table 6-seater, melamine faced chipboard table top and metal legs, rectangular shape	1	Pc
5	Lateral Cabinet 3 drawers, high strength bearing rollers and steel double track structure, color-to be determined later, Dimension: 1026H x 900W x 450D (centimeters)	1	Pc
6	Junior Executive Chair, mesh type, high-back, five (5) legged chrome steel base and plastic casters. Tilt-lock function with arm-rest.	12	Pc
7	Coffee Table, melamine board laminate, with ball-bearing full extension drawer slides mechanism, color- to be determined later, drawer handle, 2 drawer Dimension: 450H x 1000W x 500D (centimeters)	1	Pc
8	Personal Locker 18 doors, High quality cold-rolled steel ; key lock mechanism ; gauge 24 ; Dimension: 400D x 900W x 1850H (centimeters)	1	pc

See attached document for complete specifications

Subject to the submission of the following requirements:

1. Certified true copy of DTI or SEC Registration Certificate.
2. Certified true copy of current Mayor's Permit
3. Certified true copy of Taxpayer Identification Number (TIN)
4. PhilGEPS Registration Certificate
5. Picture and description per each item
6. Proof of ocular/site inspection (to be secured from BAC secretariat upon inspection)

IMPORTANT TERMS AND CONDITIONS

1. All quotations submitted to this Commission are considered as an offer. In the event that the quotation is accepted, Purchase order shall be placed with the company offering the most advantageous to this Commission.
2. Delivery period shall be 45 days upon receipt of Purchase Order.
3. Payment shall be in accordance with the usual budgeting, accounting and auditing requirements.

4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods/services not delivered and installed within the prescribed delivery period shall be imposed per day of delay.
6. This Commission reserves the right to reject any or all offers and may accept such offer it may consider most economical and most advantageous to the Government.



MS. SUSAN D. TORRE
BAC Chairperson