

Request for Quotation

Please quote hereunder your company's lowest price/offer, tax included, on the item's listed below and submit this on or before **November 11, 2019**, by email or hand carried placed in sealed envelope to NTC RV, Government Center, Rawis, Legazpi City, Albay for the **Supply and Delivery of Office Furniture/s** with the following specifications:

Item Description	Quantity
Senior Executive Chair (black color; highback with arm rest; adjustable gaslift; swivel chair)	1
Junior Executive Chair (black color; mesh back with arm rest; adjustable gaslift; swivel chair)	10
Visitor's Chair with backrest (black; armless; mesh back; fabric seat; metal legs)	20
3-Seater Bench	2

Subject to the submission of the following requirements:

1. Certified true copy of DTI or SEC Registration Certificate.
2. Certified true copy of current Mayor's Permit
3. Certified true copy of Taxpayer Identification Number (TIN)
4. Platinum PhilGEPS Registration Certificate

IMPORTANT TERMS AND CONDITIONS

1. All quotations submitted to this Commission are considered as an offer. In the event that the quotation is accepted, Purchase Order shall be placed with the company offering the most advantageous to this Commission.
2. Delivery period shall be within 7 days upon issuance of Purchase Order.
3. Payment shall be in accordance with the usual budgeting, accounting and auditing requirements.
4. This Commission reserves the right to reject any or all offers and may accept such offer it may consider most economical and most advantageous to the Government.


ENGR. JOSE VIRGILIO G. LACERNA
BAC Chairperson