

**Memorandum Circular**

No. 07-06-2003

Subject: **Additional Guidelines to Memorandum Circular No. 11-8-92**

Pursuant to memorandum Circular No. 11-8-92, and other relevant rules and regulations, in order to achieve standard procedures in the collection of fees for radio operator certificates whose expiration dates are automatically adjusted to birth dates, the following additional guidelines are hereby implemented.

1. The validity of new radio operator certificates shall automatically be adjusted to birth dates.
2. If the period between the date of filing and birthday is six months or below, the applicant shall pay 50% of the certificate fee. Similarly, if the duration is more than six months, the applicant shall pay 100% of the certificate fee.
3. Radio operator certificates shall be issued for a maximum period of three (3) years except for GMDSS certificates, which can be issued for a maximum period of five (5) years.

All other fees and charges as provided in existing circulars, orders, rules and regulations shall remain in force.

25 June 2003, Quezon City, Philippines.

(sgd)

**ARMI JANE R. BORJE**  
Commissioner

Note: published July 7, 2003  
The Philippine Star