



Republic of the Philippines  
Department of Information and Communications Technology  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
Regional Office No. V, Legazpi City

### Request for Quotation

Please quote hereunder your company's lowest price/offer, tax included, on the item's listed below and submit this on or before **March 12, 2019**, at 1:00 PM by email or hand carried placed in sealed envelope to NTC RV, Government Center, Rawis, Legazpi City, Albay for the supply of goods with the following specifications:

1. **Board and Lodging for 22 pax (13 Male & 9 Female) on March 27-29, 2019 (3 days and 2 nights) in Naga City, Camarines Sur**
2. **Meals for 22 pax for the ff:**
  - a) Breakfast – 2
  - b) Snacks - 4
  - c) Lunch – 2
  - d) Dinner – 2

\*Meals packages are inclusive of drinks; packages for lunch and dinner are inclusive of Rice, Dessert and Soup.

\*Package is inclusive of free use of hall and setup for tables and chairs, sound system and white board.

\*inclusive of 1 complimentary tarp with size 20x32 inches.

\*With activity area for Team Building Activities.

Subject to the submission of the following requirements:

1. Certified true copy of DTI or SEC Registration Certificate.
2. Certified true copy of current Mayor's Permit
3. Certified true copy of Taxpayer Identification Number (TIN)
4. Platinum PhilGEPS Registration Certificate

#### IMPORTANT TERMS AND CONDITIONS

1. All quotations submitted to this Commission are considered as an offer. In the event that the quotation is accepted, Purchase order shall be placed with the company offering the most advantageous to this Commission.
2. Delivery period shall be on March 27 – 29, 2019.
3. Payment shall be in accordance with the usual budgeting, accounting and auditing requirements.
4. This Commission reserves the right to reject any or all offers and may accept such offer it may consider most economical and most advantageous to the Government.
5. For further information, please refer to:  
NTCR5 Bids and Awards Committee  
National Telecommunications Commission Regional Office No. 5  
Government Center, Rawis Legazpi City, Albay  
Telephone Nos.: (052) 482 1039; (054) 482 0400 FAX. No. (052) 4821039  
Email: [ntcv\\_legazpi@yahoo.com](mailto:ntcv_legazpi@yahoo.com)

  
**ENGR. JOSE VIRGILIO G. LACERNA**  
BAC Chairperson

*"Improving the Life of Every Filipino through ICT Services and Consumer Protection"*